

IMPORTANT PARTS - SERVICE COMMUNICATION

Before installing into an existing wall sleeve.....

EXISTING WALL SLEEVE INSPECTION:

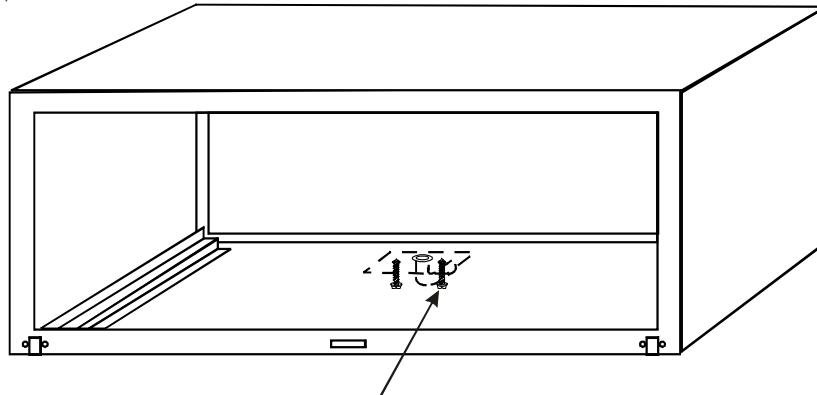
Check to make sure the Wall Sleeve is:

- **Caulked** properly around all edges to prevent air and water leakage.
- **Leveled** properly so that water drains outside or into the drain kit.
- **Free of debris** and allowing water to drain properly.
- **Free of blistered paint.** If paint is blistered, remove and touch up with exterior grade paint.
- **Not distorted** and potentially leaking in the corners. Caulk as necessary to prevent water or air leakage.

INTERNAL DRAIN KIT INSPECTION:

Check to make sure the Internal Drain Kit is:

- Installed so that there is not a **lip restricting the water** from exiting the sleeve into the drain tube.
- **Attached to the drain tube securely** and the tubing is **not obstructed or trapped** to stop the water from properly flowing. Verify that the existing drain kit is not leaking.
- Does not have **rusted or corroded screws** or **screws that are too high and obstruct the chassis** from sliding into the sleeve. You must either **cut the screws down to a maximum height through the wall sleeve base of 1/4" (0.25")** or **replace with 5/16" shank screws** and caulk the screw stubs to prevent any corrosion or future leakage, or replace existing drain kit with new DK900D top-driven screws and then caulk for a watertight seal.



Screws must not exceed 1/4" (0.25") inches through wall sleeve

Shortening the screw lengths can be accomplished by using one of the following methods:

- Use a **cylindrical cut off plate for metal** attached to a power drill. Eye protection must be worn.
- Use a **hacksaw, cutting the screw about 1/2 through and bending off with pliers.**
- **Replace the drain kit screws** with shorter # 10 screws that have a maximum shank length of 5/16" (0.3125").
- **Replace the existing internal drain kit** with the DK900D kit, which has top driven screws.

INSPECTION BEFORE RE-INSTALLING THE CHASSIS:

Check to make sure the PTAC unit has:

- **No air obstructions** in front of the PTAC discharge air path in the room and outside the room, restricting air flow.
- Been installed **using all 6-screws** into the wall sleeve to form a tight fit.
- Been **turned to the off** position before plugging into the wall outlet.
- The **correct power cord and receptacle configuration.** If the outlet and plug do not match - **DO NOT** install the unit. **DO NOT** remove the unit power cord. It has been configured to be the proper cord for the unit's electrical requirements. Check for proper voltage and amperage at the electrical supply. **DO NOT** use an extension cord if the cord attached to the unit is not long enough.

